

Outsourced Bookkeeping

Beaver

525 Third Street
Beaver, PA 15009
Tel: 724.683.3400
Fax: 724.683.3401

Pittsburgh

Four Gateway Center,
Suite 2200
Pittsburgh, PA 15222
Tel: 412.227.0286

Peters Township

501 Valleybrook Road
Suite 210
McMurray, PA 15317
Tel: 724.683.3434
Fax: 724.941.1789

On the Web:

www.cottrillarbutina.com

Cottrill Arbutina's Small Business Services Group specializes in addressing the challenges of small business owners through outsourced bookkeeping.

Outsourced Bookkeeping

Outsource your bookkeeping to a local accounting firm. Business has changed and is changing. Companies big and small are outsourcing all types of services that once were considered 'internal' necessities.

Why outsource bookkeeping?

- Many companies are discovering that the more time they spend doing what they do well, the better their companies grow. While bookkeeping is a necessity and accurate records a must for any business, the time spent on it (by the owners) may not be time spent in the best interest of the development of the company.
- Many business owners are surprised to discover that outsourced bookkeeping can actually save them money. Cottrill Arbutina's trained technicians can process records so efficiently and at such competitive rates that you will spend less money for bookkeeping services.
- Eliminate the difficulties of hiring, training and retaining your own bookkeeper. Outsourcing means no one calls off sick and no one goes on vacation. The work always gets done.
- The work is guaranteed to be accurate. Having accurate records and regular financial statements means clear descriptions of where your company is and where it is going. And you can have this information on a weekly, even a daily basis. You no longer need to wait for months to know the financial status of your company. This all means more time to focus on the "business" of your business.

We also provide secure, online accounting and bookkeeping for foreign-owned companies that have small facilities or sales offices in the United States.